

VISA AND RESIDENCE

Non-EU citizens: Please consult the nearest Serbian embassy or [Ministry of Foreign Affairs'](#)-website for information whether you need visa. In case you need visa we will send you an invitation letter (one of the documents needed to apply for the visa). Please bear in mind that visa application process can take a month or more and that it is student's obligation to obtain this document on time. In case you do not need visa, follow the instructions for EU citizens considering the length of stay permitted before having to apply for residence permit.

EU citizens: For travel and stay of up to 90 days no visa or residence permit is required. Although EU citizens can enter Serbia with their ID-card **it is recommended that you use passport.**

Registration: Under the law **all foreigners** are required to register their residence (address in Serbia) at Internal Affairs Office (local police department) within 1 -2 days upon arrival. Hotels and hostels will do this automatically and student will be given a card with name and address. This document (card) is submitted when applying for temporary residence permit so, keep it. In private housing students will need to register themselves and bring with them: their passport, copy of owner's ID and copy of proof of ownership (purchase contract or similar). Buddy network of the University will help students with this procedure.

Temporary residence: For all stays longer than 90 days **all** students **must** apply for a temporary residence permit (before 90-day period is finished). Failure to do so is a violation of the Law on Foreigners and may result in monetary fine and deportation. The International Office asks all students to present either residence permit or proof that the application has been submitted within 80 days after arrival.

Documents for issuance of the temporary residence stay:

- passport (valid six months after the expiring of stay);
- registration of residence (see above);
- 2 passport-type photos (4x3cm);
- filled [forms](#) (3x);
- proof of the means of subsistence (scholarship or bank statement with minimum of 75 EUR per month) ;
- proof of valid health insurance;
- confirmation from the faculty of student status;
- proof of payment of administrative taxes (for stay up to 3 months around 90 EUR, for stay up to 1 year 135 EUR)

ARRIVAL AND REGISTRATION AT THE UNIVERSITY

Upon arrival, all international students are obliged to register at International Relations Office. The following documents uploaded during the application process or sent to our Office prior to arrival provide the basis for enrollment:

1. Application form
2. CV
3. Transcript of Records
4. Proof of Registration at the Home Institution
5. Copy of Passport
6. Learning Agreement
7. Motivation Letter
8. Language Certificate (English or Serbian B2)

The State University of Novi Pazar International Office and Student parliament BUDDY NETWORK, with the assistance of Student Service are there to support logistically all incoming students upon their arrival and during their stay such as Welcome Days for foreign students in specific mobility programs at the beginning of each academic year.

After registering at the International Relations Office of the State University of Novi Pazar, you are obliged to register the Office for Foreigners of the Ministry of Interior, submitting the following:

- 2 photos
- Certificate from the State University of Novi Pazar
- Certificate from the Ministry of Education
- Form No.8 (request for issuing a temporary stay visa-for foreign citizens- in Serbian: Zahtev za izdavanje boravišne vize-za strance),3 copies, printed two-sided
- Proof of Accommodation (a certificate from the housing provider/hostel, dormitory, etc/,or personal presence of the flat owner in case of a private accommodation)
- CV in Serbian